



1. **Call meeting to order:** Board Chair Pete Scholz called meeting to order at 7:00pm
2. **Pledge of Allegiance**

3. **Roll Call, Board Members Present: 7**

Pete Scholz, Holly Pifer, Scott Taylor, Jae Choi, Melisa Counelis, Dorothy Johnston, Ashley Ross

Members excused: Rod Charles, Marie Powers

Others Present: Executive Director Kimberly Smith, Admin and Promotions Coordinator Jess Dickieson, Village Manager Joe Madore

4. **Public Comment on non-agenda items (3-minute limit):** Ann Acheson spoke in regards to the operating millage for Oxford schools

5. **Consent Agenda:**

- a. Approval of proposed agenda
- b. Approval of August 2026 meeting minutes
- c. Police Report
- d. Code Enforcement Report

Motion: Ross/Johnston to approve and file agenda items 5 a, b, c, and d.

Vote: Ayes: 7. Nays: 0. Motion carried.

6. **Financials:**

- a. Financial statements & revenue expenditure reports
- b. Bills: August 2026 (\$86,114.02)

Motion: Ross/Taylor to approve and file agenda items 6 a and b.

Roll Call Vote: Ayes: 7. Nays: 0. Motion carried

7. **DDA reports**

- a. Org Committee Report – met September 15th - Ross reported
- b. EV Committee Report – did not meet
- c. Promo Committee Report – met September 14th – Melisa reported
- d. Design Committee Report – met September 2nd – Pifer/Smith reported



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- e. America 250/Oxford 150 Committee – did not meet
 - f. Executive Director's Report – Smith reported

8. Unfinished/Old Business

- a. **Skyline Lights:** Smith asked for board support in how to proceed with vendor awarded the bid for this project.
- b. **ARPA Update:** Smith updated that all projects have been completed for ARPA grant. Smith is working with Oakland County to submit a final report and fully close ARPA grant.

9. New Business

- a. **Sign Grant (6 N. Washington) - \$1500**
Motion: Ross/Taylor to approve a sign grant not to exceed \$1500.
Roll Call Vote: Ayes: 7. Nays: 0. Motion carried
- b. **Review Snow Program Communication:** discussion around the parameters of the program and concerns about the full scope being implemented this year.
Village Manager, Joe Madore, spoke and answered questions the Board had.
Board agreed to move forward with full scope of program as shown in maps in the documents.
- c. **Trail Town:** Smith gave a summary of the application to become a trail town.
Board is in support of continuing with the process for application in 2027.
- d. **Annual Meeting Prep:** DDA Annual meeting will take place next board meeting. Board discussed moving the regular board meeting up a week due to scheduling conflicts.
Motion: Taylor/Counelis to move regularly scheduled board meeting on October 19th to October 12th.
Vote: Ayes: 7. Nays: 0. Motion carried
- e. **SW Quad tree well pavers:** Board reviewed quotes for this project. Scholz recommended quote from Cornerstone.
Motion: Ross/Taylor to approve bid for Cornerstone.
Roll Call Vote: Ayes: 7. Nays: 0. Motion carried



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- f. DDA Garage space:** Smith informed the board that 18 Burdick (the current DDA storage space) is getting ready to be sold. Discussion around possible options for storage in the future. Village Manager, Joe Madore, stated it would not be up for sale until Spring 2027 so there was still time.
- g. NE Quad sidewalk improvement project:** Smith explained project scope and solicitation of quotes. Board discussed quote from BSI.
Motion: Scholz/Taylor to award BSI project. There is a need to make a budget amendment to move fund balance over to cover project.
Roll Call Vote: Ayes: 7. Nays: 0. Motion carried
- f. Downtown gift card program:** Counelis spoke on behalf of the Promo Committee and their recommendations to sunset the current program. Taylor spoke on his experience as a business owner with the program and agreed it is not something that is salvageable. Smith expressed concern on lack of communications with eliminating the program so abruptly.
Motion: Counelis/Ross to discontinue the ability to purchase gift cards as of Tuesday Sept 22nd. More information will come forward about redeeming gift cards that are still out.
Vote: Ayes: 7. Nays: 0. Motion carried
- g. Victoria's Bistro Shout Out:** Smith read praise from a community member.
- 10. Items moved from consent agenda:** None
- 11. Board Member Comments:** Looking forward to Fall and upcoming events! Piechnik's thank you for the fall foliage. Would like Smith to look into what is legally permissible in supporting the school millage.
- 12. Extended Public Comment:** Joe Madore spoke on meeting with MDOT and how to get more data and information around pedestrian crossings and traffic studies.
- 13. Adjourn**
Motion: Scholz/Taylor to adjourn the meeting at 8:35pm.
Vote: Ayes: 7. Nays: 0. Motion carried
- Next DDA Board regular meeting: October 12th , 2026**